

COMMITTEE ON FOREIGN INTELLIGENCE

Washington, D.C. 20505

DCI/IC-76-1349
1 June 1976

MEMORANDUM FOR: Members of the Committee on Foreign Intelligence
National Foreign Intelligence Board Principals
Office of Management and Budget
Intelligence Community Staff

FROM :
Acting Executive Secretary, CFI

25X1

SUBJECT : CFI Directives Numbers 1, 2, and 3

The attached CFI directives are circulated for the
information and guidance of all concerned.

Attachments:
CFIDs Nos. 1, 2, and 3



25X1

COMMITTEE ON FOREIGN INTELLIGENCE DIRECTIVE NO. 1

PROGRAM AND BUDGET REVIEW PROCESS

(Effective 30 April 1976)

1. Purpose

The purpose of this Directive is to establish the procedures by which the Committee on Foreign Intelligence (CFI) will control budget preparation and resource allocation for the National Foreign Intelligence Program (NFIP) pursuant to Executive Order 11905, dated 18 February 1976.

2. Responsibilities

a. The CFI will issue program and resource guidance; review and approve program and budget proposals; and provide an annual National Foreign Intelligence Program budget to the President. The process by which these tasks will be accomplished is described in detail later in this Directive. Generally, it is designed to interface to the extent possible with existing program and budget processes. At key points in the process, CFI decisions will be provided to the individual departments and agencies.

b. The CFI will not be responsible for the preparation and submission of individual department and agency programs and budgets; or funding, direction, and operational management of the individual programs and activities.

c. The Deputy to the DCI for the Intelligence Community (D/DCI/IC) will manage the process. The CFI Staff, under the direction of the D/DCI/IC, will work jointly with appropriate staffs throughout the year, including staffs of program managers, to coordinate the process.

3. The Annual Process*

The major milestones in the annual process shall be as outlined below; the Deputy to the DCI for the Intelligence Community will publish a detailed program activity and review schedule each year which sets forth specific milestones and key decision dates:

<u>Early September</u>	CFI issues Intelligence Community Requirements and Priorities
<u>Early January</u>	CFI issues program and resource guidance
<u>Early June</u>	Program managers submit program proposals to department/agency officials and CFI; departmental and CFI staffs identify major issues for CFI consideration
<u>Mid-June/Mid-July</u>	CFI reviews programs with department/agency officials and program managers; overall NFIP presented by D/DCI/IC
<u>Late July</u>	CFI program decisions transmitted to departments/agencies concerned
<u>Early October</u>	Program managers submit budget estimates to department/agency officials, OMB and CFI
<u>October/November</u>	Joint CFI, OMB, department/agency budget hearings; issue papers jointly drafted and presented to CFI
<u>Early November</u>	CFI budget decisions transmitted to departments/agencies concerned; CFI submits consolidated NFIP budget to the President

* A chart of the CFI Programming-Budgeting Cycle is attached.

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Mid-November

Identification of budget issues; joint issue papers (triparty: CFI, OMB department) on unresolved issues forwarded to the President

Late November

Tentative Presidential decisions issued

Early December

Joint (triparty: CFI, OMB, department) issue papers on appealed decisions forwarded to the President

Mid-December

Final Presidential decisions

Early January

President's budget to Congress

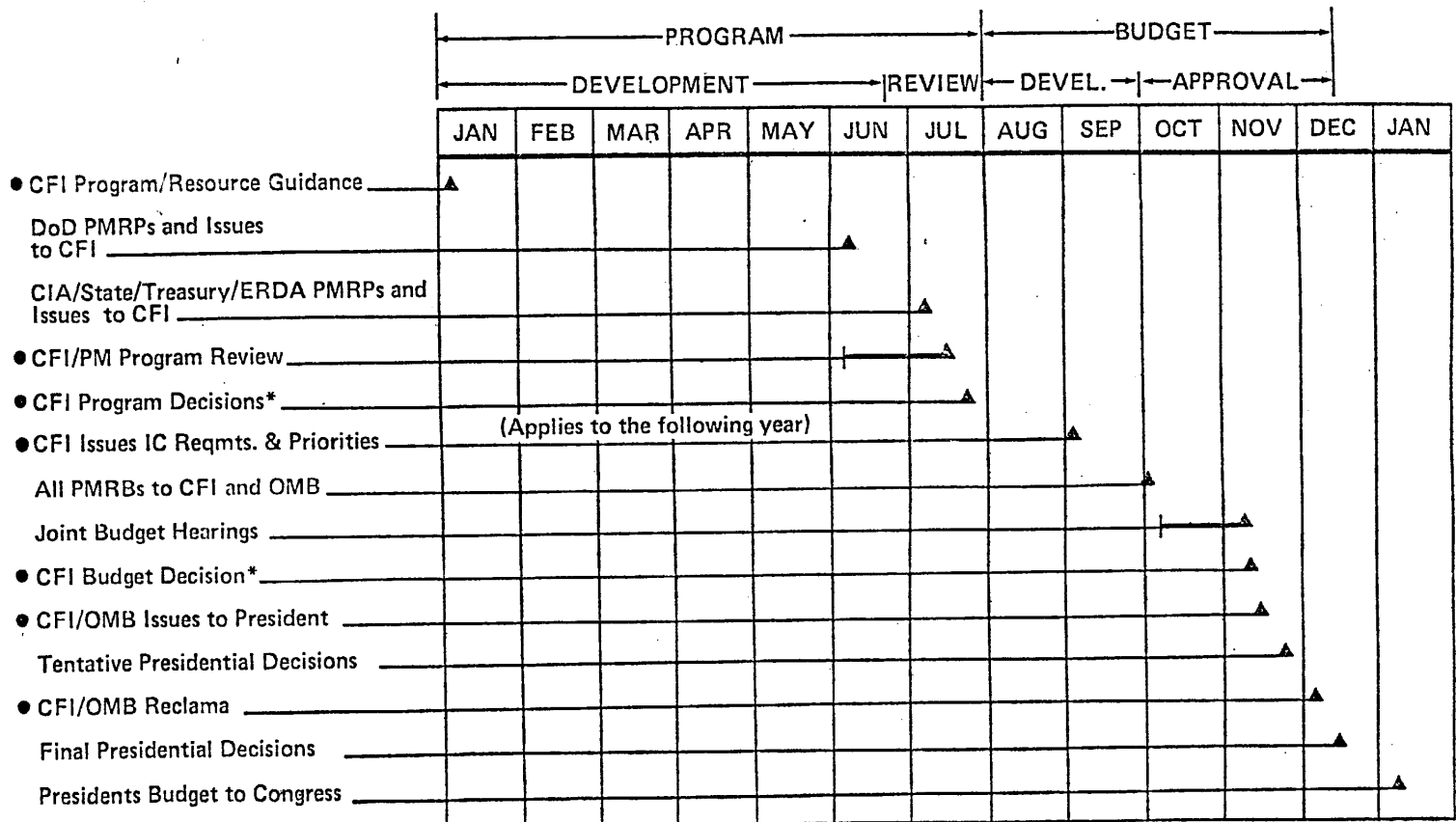


George Bush
Chairman

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CFI PROGRAMMING-BUDGETING CYCLE



* Maintains the integrity of existing decision processes.

• Major points of CFI involvement.

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COMMITTEE ON FOREIGN INTELLIGENCE

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CFID No. 2

COMMITTEE ON FOREIGN INTELLIGENCE DIRECTIVE NO. 2 INTELLIGENCE RESEARCH AND DEVELOPMENT COUNCIL (IR&DC) (Effective 30 April 1976)

1. Pursuant to the responsibilities assigned to the Committee on Foreign Intelligence in the Executive Order, "United States Foreign Intelligence Activities," dated 18 February 1976, the Intelligence Research and Development Council (IR&DC) is hereby established as a permanent subcommittee of the Committee on Foreign Intelligence.

2. Mission

The Intelligence Research and Development Council shall explore new directions and techniques in both the hard and soft sciences which hold promise for intelligence and identify those it recommends for program resource support and application. The Council shall maintain a continuing knowledge of the allocation and uses of R&D resources related to intelligence and advise the Committee on Foreign Intelligence on R&D strategy and technologies that will best contribute to the attainment of national intelligence objectives.

3. Functions

It shall be the function of the Intelligence Research and Development Council to:

- a. Review national intelligence R&D programs and advise the Committee on Foreign Intelligence regarding their effectiveness in satisfying intelligence goals and objectives.
- b. Identify those technology areas in both the hard and soft sciences where intelligence needs are unique and for which intelligence program support is required for development.

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c. Review the rationale and perspective for proposed intelligence R&D in the context of present and emerging technology and analytic methodology; advise the Committee on Foreign Intelligence as to appropriate funding level options for R&D in the National Foreign Intelligence Program, and indicate what R&D in support of intelligence objectives can be accomplished within the National Foreign Intelligence Program and by other funding sources.

d. Establish and maintain appropriate means of continuing inter-program communication of technical results, concepts and plans in critical technologies, including analytic methodologies.

4. Organization

a. The Intelligence Research and Development Council membership will be as follows:

Director, Defense Research and Engineering,
Chairman
Under Secretary of the Air Force
Under Secretary of the Navy
Deputy Assistant Secretary of Defense (Intelligence)
Assistant Secretary of the Army (R&D)
Assistant Secretary of the Navy (R&D)
Assistant Secretary of the Air Force (R&D)
Director, Advanced Research Projects Agency
Director, Defense Intelligence Agency
Principal Deputy to the Director, Telecommunications
and Command and Control Systems, Office of the
Secretary of Defense
Associate Deputy Director for Science and
Technology, Central Intelligence Agency
Deputy Director for Research and Engineering,
National Security Agency

b. Subcommittees, ad hoc committees, and working groups may be formed at the discretion of the Chairman.

c. Members may designate alternate members to serve in their absence, if desired. Other personnel who participate in Council-related matters shall be accredited to the Council by the appropriate member.

d. The Council will be supported by an Executive Director and Secretariat provided by the Deputy to the Director of Central Intelligence for the Intelligence Community.



George Bush

Chairman

COMMITTEE ON FOREIGN INTELLIGENCE

Washington, D.C. 20505

CFID No. 3

COMMITTEE ON FOREIGN INTELLIGENCE DIRECTIVE NO.3

CFI ADMINISTRATIVE ARRANGEMENTS

(Effective 14 May 1976)

1. Purpose

The purpose of this Directive is to establish and promulgate the administrative arrangements by which the Committee on Foreign Intelligence will conduct its business.

2. Meetings

Regular meetings of the Committee on Foreign Intelligence will be held on the first and third Thursday of each month at 1430 hours at a location as designated by the Chairman. Special meetings will be scheduled at any time at the request of any Committee principal.

3. Attendance

a. Normally, attendance at a Committee on Foreign Intelligence meeting will be limited to the principals and a minimum staff backup, plus the Deputy to the Director of Central Intelligence for the Intelligence Community and the CFI Executive Secretary.

b. Staff officers responsible for a particular agenda item will be present only for that portion of the meeting during which that agenda item is under consideration.

c. Program managers of elements of the National Foreign Intelligence Program will participate in Committee on Foreign Intelligence meetings, on invitation of the Chairman, when matters concerning their programs, program issues and resource requirements are being considered.

d. Other senior officials of the Intelligence Community will attend Committee on Foreign Intelligence meetings, on invitation of the Chairman, when matters of major concern in their areas of responsibility are being considered.

4. Staffing

a. The D/DCI/IC shall designate an Intelligence Community Staff officer to function as CFI Executive Secretary and serve as a full-time contact point for CFI matters involving the Director of Central Intelligence and the Intelligence Community Staff.

b. Other principals will advise the CFI Executive Secretary as to the contact point on their staffs for Committee on Foreign Intelligence matters.

c. The CFI Executive Secretary shall be responsible for the preparation of briefing books for the CFI principals and will offer pre-meeting briefings to the principals on the Tuesday prior to each regular meeting. Pre-meeting briefings for special meetings will be scheduled at least two days prior to the meeting when timing between issuance of the call for a meeting and the preparation of necessary briefing materials permits.

d. Normally, staffing of agenda items will be closed by noon of the Friday preceding each regular meeting to enable distribution of the briefing books, completion of staff work and preparation of the principals.

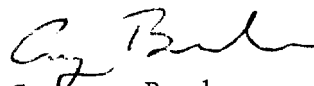
5. Minutes

Minutes of Committee on Foreign Intelligence meetings normally will be disseminated by the CFI Executive Secretary only to the members. When a Committee meeting is devoted to a single subject, as in the case of a presentation by a Program Manager concerning which a report on decisions of the Committee on Foreign Intelligence would have value as guidance, the minutes also will be provided to the Program Manager.

6. Action memoranda and directives

a. Decisions of the Committee on Foreign Intelligence will be disseminated, as appropriate, either in the form of CFI Action Memoranda or, if the matters are of continuing general application, as CFI Directives.

b. Action memoranda normally will be disseminated only to those offices or organizations to which the particular decision applies.


George Bush
Chairman